

DATA PROTECTION NOTICE

Survey on Eurojust external communication organised by Eurojust and provided by ICF SA

1. Context and Controller

As Eurojust collects and further processes personal data in the context of the 2021 survey on Eurojust external communication, provided by ICF SA (data processor), it is subject to Regulation (EU) 2018/1725 of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

Collection and processing of personal data in the context of survey are under the responsibility of the Controller, who is the Head of Corporate Communications at Eurojust and can be contacted at dp_comms@eurojust.europa.eu.

2. What personal information do we collect, for what purpose, under which legal bases and through which technical means?

Legal basis of the processing

The legal basis for the processing activities are:

- Article 5(1)(d) of Regulation EU 2018/1725: consent of the data subjects as participation to the survey is entirely voluntary

Purpose of the processing

The aim of project is to evaluate the relevance and effectiveness of Eurojust's external communication activities. This survey is a key part of the evaluation, and collects information about targeting, messaging and communication channels related to Eurojust's communication. Responses to the survey will be used solely for this purpose.

The survey will be completed by respondents on a voluntary basis. Please note that you have the right to withdraw your consent at any time. To do that, please contact the Corporate Communications Unit via the following e-mail address: dp_comms@eurojust.europa.eu, and we will do what is technically and organisationally possible to accomplish your request as soon as possible. Please note however that individual responses cannot be identified or deleted from the survey tool after they are submitted and so review your responses before you finish the survey.

Technical means

The collected personal data and all information related to the above-mentioned survey are stored on secured and protected servers of Qualtrics (sub-processor) located in France with backups in Ireland. [ICF](#) and [Qualtrics](#) implement appropriate technical and organizational measures to ensure a level of security and confidentiality appropriate to the risk. All the information that will be collected during the course of the survey will be kept strictly confidential.

The information data subjects will submit via this survey will only be used for the purpose of obtaining anonymous feedback from them. ICF will generate a report of the results for Eurojust with only anonymized or aggregated data. Respondents will not be identifiable in any report. Only

aggregated data collected during the course of the project might be used for additional or subsequent research by ICF for Eurojust, but only for any future evaluation work relating to Eurojust.

Types of personal data

The survey will be filled in on a voluntary basis.

The survey will ask about the following personal data:

- Socio-demographic profiling questions (age, level of education, work history in connection to Eurojust)
- Responses to the core survey questions

3. To whom is your personal data disclosed?

Access to all personal data and information collected in the context of this survey is only granted to the core research team members of ICF. No data are transmitted to parties which are outside the recipients. ICF will not share any personal data with third parties for direct marketing purposes.

For the purpose of this survey, the Data Processor will use the Qualtrics online survey tool. This specialized online survey application is designed to be compliant with all applicable EU data protection regulations and laws. Survey data are hosted on secure servers in France with backups in Ireland.

Eurojust will have access only to the aggregated and anonymised results of the survey and will not receive any personal data.

4. How can you verify, modify or delete your information?

You have the right to access, rectify or erase or restrict the processing of your personal data or, where applicable, the right to object to processing or the right to data portability in line with Regulation (EU) 2018/1725.

If you wish to exercise your data subject rights, any such request should be directed to the Head of Corporate Communications at Eurojust who can be contacted at dp_comms@eurojust.europa.eu.

5. How long do we keep your personal data?

The personal data will remain in ICF's and Qualtrics' databases until the results of the survey have been completely analysed and used for the purpose of this survey. The collected personal data and all information related to the survey will then be erased by ICF and Qualtrics. This is expected by end of February 2022.

Eurojust will keep the analysis reports (aggregated data only) provided by ICF for a maximum 10 year period to ensure benchmarking of results with future surveys.

6. Contact information

In case of queries regarding the processing of personal data, Eurojust Data Protection Officer can be contacted via email address: dpo@eurojust.europa.eu.

7. Recourse

You have the right of recourse to the [European Data Protection Supervisor \(EDPS\)](https://edps.europa.eu) via email: edps@edps.europa.eu or following the link: [https://edps.europa.eu/data-protection/our-role-supervisor/complaints en](https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en).