
DATA PROTECTION NOTICE

For managing the list of media representatives

1. Context and controller

The Corporate Communications Unit (CCU) needs to process the contact details of a wide range of media representatives from the EU Member States, third States and the European press to inform the European citizens of the activities of Eurojust. The CCU will target the media representatives depending on the involved countries and their indicated interest in specific crime types.

Collecting and processing personal data within CCU are under the responsibility of the Controller, who is the Head of CCU, and can be reached at the e-mail address media@eurojust.europa.eu.

2. What personal information do we collect, for what purpose, on which legal basis and through which technical means?

Types of personal data

The media team within CCU collects: first and last name of the media representative, e-mail address, name of the media organisations, telephone number (if agreeing to be contacted by telephone), country(ies) in which they work, country(ies) in which they publish, and the method in which the contact details were obtained.

The data in this list of media representatives are gathered as follows:

1. for media representatives who have confirmed their interest by e-mail, Eurojust keeps a copy of that e-mail as proof of consent;
2. subscribers to the media contact list via the Eurojust website are informed that they give explicit consent to be on the list; and
3. business cards that are handed to the media team giving consent to using their details to send press releases and other corporate communications publications.

A possibility to unsubscribe from the contact list is provided in all the Eurojust corporate communications.

Purpose of the processing

The objective of the media list is to facilitate contact (via e-mail and telephone) with the media representatives and provide them with information on Eurojust. In addition, the media team preselects the best-placed media representatives in view of informing them of a variety of media opportunities (an impressive case, a newsworthy press visit, etc.) on a range of topics.

Legal basis

The processing of personal data of media representatives is subject to [Regulation \(EU\) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation \(EC\) No 45/2001 and Decision No 1247/2002/EC](#).



The personal data will be only processed and stored on the basis of your consent. Please note that you have the right to withdraw your consent at any time. To do that, please contact the Corporate Communications Unit via the following e-mail address: media@eurojust.europa.eu, and we will do what is technically and organisationally possible to accomplish your request as soon as possible.

Technical means

Your data are stored on our secure IT network, and access is only provided on a need-to-know basis. No paper copies are kept or shared with other institutions or private companies.

3. Who has access to your personal data and to whom is it disclosed?

For the purposes detailed above in section 2, access to your personal data is only possible for authorised staff members working in the Corporate Communications Unit.

Only members of the media team and the Head of CCU (as well as those who will replace them during periods of extended absence) can access the data. All the members of the media team have signed a declaration of confidentiality.

4. How do we protect and safeguard your information?

To protect your personal data, a number of technical and organisational security measures to ensure confidentiality have been put in place by Eurojust, based on a Risk Assessment.

Concerning unauthorised access to equipment and data, Eurojust's secure premises are protected by Eurojust-specific physical security measures. Administrative measures include the obligation for all authorised personnel having access to personal data stored on Eurojust servers to be security screened or sign a confidentiality agreement, and for service providers maintaining the equipment and systems to be individually security cleared and to have signed non-disclosure and confidentiality agreements.

5. How long do we keep your personal data?

Eurojust's media team intends to keep the data in the database constantly updated, such as when receiving an automated out of office message stating that the person is no longer a journalist, or the person asks to have his or her data removed from or changed in the database.

6. How can you verify, modify or delete your information?

You have the right to access, rectify or erase or restrict the processing of your personal data or, where applicable, the right to object to processing or the right to data portability in line with Regulation (EU) 2018/1725. Any such request should be directed to the Controller at the following e-mail address: media@eurojust.europa.eu.

A reminder of the possibility to unsubscribe from the database is included every time a press release or newsletter is both sent out and placed on the website. The Eurojust website informs media representatives how to unsubscribe.



EUROJUST

The European Union's Judicial Cooperation Unit

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7. Contact information

In the event of queries regarding the processing of personal data, the Eurojust Data Protection Officer can be contacted via the following e-mail address: dpo@eurojust.europa.eu.

8. Recourse

You have the right of recourse to the [European Data Protection Supervisor \(EDPS\)](#) via e-mail: edps@edps.europa.eu or via the following link: https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en.