



AD 2008-33

THE ADMINISTRATIVE DIRECTOR

**DECISION ON THE REIMBURSEMENT OF TRAVEL EXPENSES FOR
PERSONS OUTSIDE EUROJUST INVITED TO ATTEND AN INTERVIEW OR
MEDICAL EXAMINATION**

THE ADMINISTRATIVE DIRECTOR OF EUROJUST,

Having regard to the Staff Regulations of Officials of the European Communities (hereinafter referred to as "Staff Regulations") and the Conditions of Employment of other servants of the European Communities (hereinafter referred to as "CEOS") laid down by Council Regulation (EEC, EURATOM, ECSC) No 259/68, and in particular Articles 13 and 83 of the CEOS for which Article 33 of the Staff Regulations applies by analogy and to Articles 22 and 92 of the CEOS,

Having regard to the Council Decision of 28 February 2002 setting up Eurojust with a view to reinforcing the fight against serious crime ((2002/187/JHA) hereinafter referred to as the "Eurojust Decision"), and in particular Article 30 thereof,

Having regard to the Administrative Notices n.23/2008 of 6 May 2008 concerning the financial contribution towards travel and subsistence expenses for persons invited to the oral tests of an open competition or other selection procedure, to an interview or to a medical examination,
After having informed the Staff Committee of Eurojust,

HAS DECIDED AS FOLLOWS:

Title I: General provisions

Article 1

A financial contribution to the travel expenses subject to the conditions set out below, shall be granted for persons invited:

- a) to attend an interview to see whether they are suitable for a vacant post;
- b) to undergo a pre-recruitment medical examination.



Title II: Travel expenses

Article 2

1. Travel expenses shall not be reimbursed where the distance between the place of residence and the place where the interview or medical examination is held is 150 km or less.
2. Where the distance between the place of residence and the place where the interview or medical examination is held exceeds 150 km, the basis for the calculation of reimbursement shall be based on the following criteria:
 - the shortest and most economical standard return route by rail;
 - the cost of a second-class rail fare;
 - where the journey includes not less than six hours of night travel between 22:00 hours and 07:00 hours, the cost of a sleeper, on production of the ticket, or where the journey includes night travel of less than six hours between 22:00 hours and 07:00 hours the cost of a couchette, on production of the ticket, provided it is more economical than air travel option;
 - the cost of seat reservations and transport of necessary luggage as well as supplements for special fast trains on production of the relevant tickets and/or vouchers.
3. The cost of travel by sea shall be reimbursed for the class corresponding to second-class rail.
4. Where a means of transport other than those specified in paragraph 2 and 3 above is used, reimbursement shall be based on an allowance per kilometre calculated according to the cost of second-class travel by rail, excluding sleeper and other supplements, by the shortest and most economical standard route, as set out below:
 - 1 – 1000 km 0.12 Euro/km
 - 1001 – 10,000 km 0.08 Euro/km

Distances above 10,000 km will only be reimbursed up to and including 10,000 km.

5. No local transport either in the place of departure or in the place of arrival will be reimbursed.



Article 3

Where the distance by rail between the place of residence and the place where the interview or medical examination is held exceeds 500 km or where the route includes a sea-crossing, candidates shall be entitled to travel by air. Reimbursement shall be based on the most economical air fare on production of the original ticket and boarding cards.

Article 4

The place of residence from which travel costs are reimbursed shall be that specified in the letter of invitation issued by Eurojust. However, unless specific provision is made to the contrary, where this place is outside the European territory of the Member States, travel expenses shall be reimbursed only from the point in the European territory of a Member State which is nearest to it.

Title V: Final provisions

Article 5

In the case of interviews and medical examinations, payment of the sums due under these rules shall be made by transfer in the currency of the country where the interview or medical examination is held or in the currency of the country where the place of residence is situated by means of the monthly conversion rates fixed by the Commission for the purpose.

Article 6

This Decision will enter into force with effect from the date of its signature.

Done at The Hague, on 23 June 2008

Jacques J.J.M.M. Vos
Acting Administrative Director